**SAMPLE MEMORANDUM OF UNDERSTANDING**

**Composer MOU**

**Required of ALL Composer Applicant Projects**

**From the Composer (on their letterhead, scanned and submitted with signature)**

To Chamber Music America:

This letter confirms my intention to compose a new work, [provide title, if known], for [insert Ensemble OR Presenter Name and Ensemble], which has applied for funding from Chamber Music America’s *Artistic Projects* Program*.*

My commission fee is $\_\_\_\_\_\_\_\_\_. The proposed work will be approximately \_\_\_\_\_ minutes long and scored for \_\_\_\_\_\_\_\_\_\_\_\_\_ [instrumentation].

I understand that if the grant is awarded:

* the work must be completed and one digital copy of the score submitted to CMA by February 28, 2026.
* [Ensemble Name] will have exclusive rights to perform and record the work, without paying rental or other fees, through February 28, 2026.

I confirm that I am:

* Not part of any other active or current commission application to Chamber Music America’s *Classical Commissioning,* *New Jazz Works* or *Artistic Projects* programs, and that I have no unfinished CMA-sponsored commissions at this time.
* Able to provide verification of U.S. resident status: a valid U.S. passport, a U.S. birth certificate, a Report of Birth Abroad form (FS-240), a USCIS certificate of citizenship or naturalization, or a permanent resident/green card as required by CMA, should the commission be granted.

This letter is not a binding or legal agreement and does not impose any legal obligation or duty. [Applicant] will formalize the above terms with a written contract if awarded a 2026CMA *Artistic Projects* grant.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Composer Name]