

**SAMPLE: MEMORANDUM OF UNDERSTANDING BETWEEN PRESENTER AND ENSEMBLE**

Dear Chamber Music America:

This letter confirms that [Presenter] \_\_\_\_\_ intends to invite [Ensemble] \_\_\_\_\_ to perform in concert, as part of a presenter consortium, pending funding from Chamber Music America's *Presenter Consortium for Jazz* grant program in accordance with, but not limited to, the following terms:

- Event date: \_\_\_\_\_
- No. of Concerts: \_\_\_\_\_
- Ensemble Fee (\$): \_\_\_\_\_
  - **Note:** *Streaming events must compensate the Ensemble in the same manner as a live concert performance, for each virtual audience community that will be reached.*
- Housing/travel/per diem support of (\$): \_\_\_\_\_ (if travel for the ensemble is necessary)

It is agreed that the ensemble will feature the following musicians and instrumentation (please provide a complete list below):

The [Ensemble] \_\_\_\_\_ confirms that this is the sole and exclusive *Presenter Consortium for Jazz* application in which it is involved.

**List Ensemble Members Below:**

For the [Ensemble] \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

For the [Presenter] \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_