

SAMPLE BUDGET*Chamber Music America - Artistic Projects Program***SAMPLE BUDGET**

Instructions:

Use the budget template to help in planning your project. You will only be able to type in the areas marked in the same color as this instruction box. Bright yellow boxes are for CMA staff only and contain formulas that will total your numbers. Applicants will need to explain how they will make up any deficits in the correct area of the Submittable application. Surpluses (positive income) from earned income are allowable.(For example: You could have a surplus from ticket sales.) Surpluses cannot come from the CMA grant request. If the number for your grant ask is an eligible amount (is equal to or less than your total expenses) you will see the box for your CMA request/ask turn green. The default request is \$7,500, but you can change the request amount for your budget.

Project Type
Applicant Name

Performance
ABC Quartet Ensemble

Total Amount of Funding Being Requested for the Artistic Project **\$ 20,000**

ELIGIBLE EXPENSES

Ensemble Member & Guest Artist Pay
(The Ensemble cannot be more than 10 total members.)

Ensemble Member Name/Instrument (Mark guest artists with an asterisk*)		Total Pay for Project
1	Herschel Smith/ Pikasso Guitar	\$ 3,000
2	Jane Smith/ Piano	\$ 3,000
3	Dan Doe/ Vocals	\$ 3,000
4	Artemis Jones/ Percussion	\$ 3,000
5	Missy Elderton/ Vocals & Violin	\$ 4,500
6		\$ -
7		\$ -
8		\$ -
9		\$ -
10		\$ -
Total		\$ 16,500

Composer Name

Total Pay for Project

Composer Pay	1		\$ -
		Total	\$ -

		Expense Description	Total Amount for Project
Ground Transportation		Uber and Metro costs	\$ 100
Instrument Cartage		Cost to transport	\$ 250
Concert or Streaming Production		Cost for renting Big Performance Hall for 3 performances and live streaming of each show at \$2000 per show	\$ 6,000
Video recording, audio recording, sound engineer fees, or photography used for the project		Photography and videography by Camera Obsura, Inc.	\$ 500
Equipment rental for use in rehearsal and/or public performance/presentation		Piano Rental from Big Pianos	\$ 250
Direct promotion, marketing, and advertising expenses		Radio spots on 87.9 FM x 2 at \$250; \$100 Facebook/Instagram marketing;	\$ 600
Copying Costs for Composition			\$ -
Printed programs, brochures or other printed materials associated with a project		\$50 in programs (\$0.25*200)	\$ 50
Contingency		Up to \$250 can be requested for unexpected eligible expenses	\$ 250
		Total	\$ 8,000

TOTAL ELIGIBLE EXPENSES \$ 24,500

INCOME

EARNED INCOME DESCRIPTION (Estimated Ticket Sales Can Be Used)

Ticket Sales	\$20 per ticket * 200 (Estimated- Venue seats total 250)	\$ 4,000
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Other (Can include album or merchandise sales)	CD Sales at \$20*20=\$400; Clothing sales at \$55*20=\$1,100 (estimated from past concerts at other venues)	\$ 1,500
TOTAL EARNED INCOME		\$ 5,500
CONTRIBUTED INCOME DESCRIPTION		
[Indicate whether funds are confirmed (c) or pending (p).]		
Government		\$ -
Corporate	Sponsorship from Cup O'Joe Coffee Shop (Confirmed)	\$ 100
Foundation	Just Enough Grant from Little Foundation (Pending)	\$ 2,000
Individual		\$ -
Other		\$ -
TOTAL CONTRIBUTED INCOME		\$ 2,100
TOTAL INCOME		\$ 7,600
ARTISTIC PROJECTS GRANT REQUEST (Up to \$20,000)		\$ 20,000
TOTAL ELIGIBLE EXPENSES		\$ 24,500
SURPLUS/DEFICIT (Applicants will need to explain how they will make up any deficits in the application)		\$ 3,100