**SAMPLE: 2024 *Performance Plus***

**MEMORANDUM OF UNDERSTANDING**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ensemble Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Chamber Music America:

This letter confirms that Ensemble: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ intends to partner with Coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for six coaching sessions, pending funding from Chamber Music America’s *Performance Plus* grant program in accordance with, but not limited to, the following:

* Date range: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Rehearsal location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; State: \_\_\_\_\_\_\_
* With a total coach payment of $3,000 for six sessions ($500/session) for a minimum of 90 minutes per session.

It is agreed that the ensemble will feature the following core musicians and instrumentation (please provide a complete list below):

|  |  |
| --- | --- |
| **Ensemble Leader (Print):** |  |
| **Signature:** | **Date:** |
| **Coach (Print):** |  |
| **Signature:** | **Date:** |