

Chamber **Music** America

2024 Artistic Projects Program

Application Deadline:

October 5, 2023

11:59 PM, E.T.

Notification: December 2023

Grants made through this program are funded through the generosity of

The Howard Gilman Foundation.

About Artistic Projects

Chamber Music America's *Artistic Projects* offers grant opportunities for small ensembles and presenters, with operating budgets under \$250,000, to bring their creative ideas to completion and present them to audiences in the five boroughs of New York City.

CMA defines chamber music as music for small ensembles between two and ten musicians, with one musician per part, generally without a conductor. This encompasses contemporary and traditional jazz, classical, and world genres.

About Artistic Projects

CMA will fund ensemble projects that may include performances, recordings, new compositions, and residencies. If the proposed project is a collaboration involving other artistic disciplines or genres, it must be work that centers the ensemble.

All activities must take place within the boroughs of New York City between January 1, 2024 and December 31, 2024. Applicants and their primary collaborators (if applicable: presenters, ensembles, composers) may be part of only one Artistic Projects application per grant period.

Statement of Commitment to Diversity, Inclusion, and Equity

CMA's Board of Directors has made diversity, inclusion, and equity a primary focus of the organization's work and has adopted the acronym ALAANA (African/Black, Latinx, Asian/South Asian, Arab/Middle Eastern, and Native American) for use in its equity focus.

Read CMA's Statement of Commitment to Diversity, Inclusion and Equity, which can be found on the CMA [website](#).

Eligibility

- Applications may be submitted by ensembles *or* presenting organizations
- Must have no overdue reports or financial obligations to CMA
- Cannot be a current grantee of The Howard Gilman Foundation
- Must be based in one of the five boroughs of New York City

Ensemble eligibility

An ensemble is eligible if:

- a minimum of one member of the Ensemble must be a U.S. citizen or permanent resident, and based in one of the five boroughs of New York City; *(If there is only one member with this status, this person must be the primary contact for the grant and provide proof of their New York City domicile.)*
- must consist of 2-10 professional musicians including guest musician(s);
- student groups are not eligible;
- soloists with accompanists are not eligible;
- may perform any style of small ensemble music encompassing contemporary and traditional jazz, classical, and world genres;
- must have an annual operating budget **under** \$250,000.

Presenter eligibility

The presenter:

- must be a 501(c)(3) organization;
- may present one ensemble;
- may present any style of small ensemble music;
- must have an annual operating budget **under** \$250,000;
- must apply with an ensemble whose annual budget is also under \$250,000 and based in one of the five boroughs of New York City;
 - ensemble must consist of 2-10 musicians including guest musician(s)
 - ensemble may only appear on one presenter's application

Presenter grantees must provide proof of a New York City-based venue

CMA cannot consider applications:

- from current New Jazz Works or Classical Commissioning grantees;
- from ensembles or presenters requesting funding for capacity building, private or fundraising events, arts education, or general operating support, although administrative expenses specific to the project may be included within the project budget;
- requesting fees to student musicians, faculty, or administrative staff salaries;
- requesting funds for classes or workshops for music students;
- representing more than one application for the same ensemble or presenter.

Grant funds are designated for:

The grants range from \$7,500 to \$20,000 per grant. The program will fund 100% of eligible expenses. No matching funds are required.

Eligible expenses:

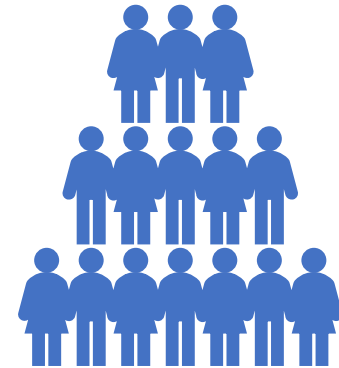
- ensemble and guest artist(s) fees;
- ground transportation/cartage fees for the ensemble/guest artist(s)/instruments;
- concert or streaming production expenses;
- recording studio and sound engineer fees;
- equipment rental;
- rehearsal/performance space rental;
- marketing/advertising specific to the project.

Grant Funds



Check-ins with CMA Staff:

Check-ins with CMA staff on the group's progress throughout the grant cycle.



CMA Membership: The grant includes a complimentary CMA membership for the duration of the grant period.

The written application



- Description of the project for which you are applying;
- Reason(s) why the project is important at this particular time;
- How you expect the project to contribute to your growth as an ensemble or organization;
- The extent to which the project will increase your ability to reach target audiences for your work;
- Evidence of the capacity to carry out the project including potential dates, appropriate budget, and community and/or presenting partners.

Ensemble audio

- Two ensemble audio samples are required and must be uploaded to the online application.
- Samples should be up to 5 minutes each and feature works for small ensemble (2-10 musicians).
- Samples should demonstrate the ensemble's performance level and must feature either the full ensemble or at least 50% of its musicians.* Include contrasting works, if possible.



RECORDING



Ensemble Audio

- Soloistic works are not recommended.
- *A duo must submit works with both partners.*
- Only mp3 and/or m4a file types are accepted.
- Samples do not need to be of studio quality but should be clear and representative of the ensemble's performance within the last two years.

To Apply



Create a free Submittable account or log-in to your existing Submittable account



Type directly into the online form or draft your application in an offline document and copy your responses into the online application



Click SAVE DRAFT on bottom of application.

To Apply



Only online applications
via Submittable are
accepted



Upload items in
accepted file formats in
the application



Label Audio Files
as follows:

Ensemble
Name –
Audio 1

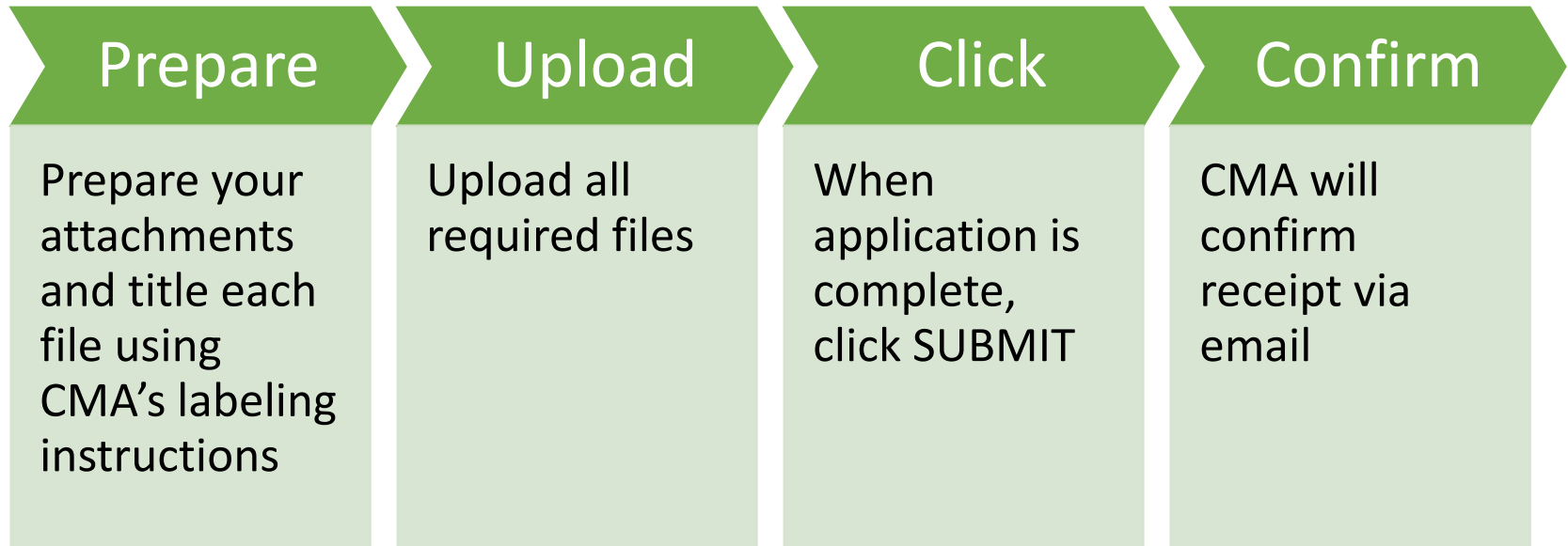
Ensemble
Name –
Audio 2

A complete application includes

- Complete written application
- Artistic Projects Budget
- Audio Samples for Ensemble
- Memorandum(s) of Understanding
 - between the ensemble and each guest artist (if applicable)
 - Presenter is required to provide MOU with the Ensemble
- Sample of marketing materials



Completing the application



Panel Basics

- *Artistic Projects* applications are reviewed by an independent panel of chamber music professionals; CMA staff and board do not participate in the deliberations ([Representative list of previous CMA panelists](#)).
- The panel incorporates two rounds of review; a portion of recommended applicants is advanced after each round.
- The panel will take place early December; applicants will be notified in December.



Panel Review Process

The panel will review:

Written application


- the description of the project for which you are applying;
- the reason(s) why the project is important at this particular time;
- how you expect the project to contribute to your growth as an ensemble or organization;
- the extent to which the project will increase your ability to reach target audiences for your work;
- evidence of the capacity to carry out the project including potential dates, appropriate budget, and community and/or presenting partners.



Panel Review Process

Audio samples

- match between the activities planned and the ensemble's music-making as demonstrated in the audio sample.



Panel Scoring & Feedback

- The panel uses a scoring system of 10 (excellent), 7 (good), 4 (average), 1 (non-competitive/ineligible)
- Panel feedback is verbally provided to applicants by Grants Department after notifications are made (Applicants can schedule a short call to receive feedback.)



Grant Award and Payment - Ensembles

The member of the ensemble serving as the primary contact for the grant is responsible for:

- providing government issued documentation as proof of their U.S. citizenship or permanent resident status;
- providing proof of their New York City domicile;
- receiving and managing the grant funds;
- filing the final report and associated documents.



Grant Award and Payment - Presenters

The presenter contact serving as the primary contact for the grant is responsible for:

- providing proof of being a 501(c)(3) organization
- providing proof of their ensemble's New York City venue status;
- receiving and managing the grant funds;
- filing the final report and associated documents.



Grant Award and Payment

Grant funds will be disbursed as a single payment to the grantee in January 2024.

Grant funds are taxable income; grantees must comply with all applicable city, state, and federal laws, ordinances, codes, and regulations regarding the reporting of grant funds.

CMA Resources

- [Prior CMA Grant Recipients](#)
- [Press & Announcements](#)
- [Statement of Commitment to Diversity, Inclusion and Equity](#)



Thank you!

Adriana Vergara
Grant Programs Associate
avergara@chambermusicamerica.org